



EVM Central Repository

Submitter FAQs

Photo credit: Matthew J. Leonard



Office of Acquisition, Analytics and Policy (AAP)

APPROVED FOR PUBLIC RELEASE DISTRIBUTION

Table of Contents

1. [Why is my XML file not UN/CEFACT compliant?](#)
2. [What's the difference between Total and Component files?](#)
3. [My contract/effort has not started reporting yet. Why am I red for compliance?](#)
4. [What files do I need to deliver?](#)
5. [Why can't I find my contract in Upload Home?](#)
6. [Report Date vs. Submission Date: What is the difference?](#)



Why is my XML file not UN/CEFACT Compliant?

Program	Contract	Contractor	Service	Effort	Mar-18			Apr-18			May-18		
					Cost	Schedule	CFSR	Cost	Schedule	CFSR	Cost	Schedule	CFSR
Death Star Program	N00001-00-0001	Rambo Systems	DOD	AT-AT									

- When exporting your IPMR data into XML format for EVM-CR delivery, be sure to click the [Convert Export File to UN/CEFACT XML](#) box. This will ensure your file meets UN/CEFACT compliance and is credited accordingly in the EVM-CR.
- If you have components, don't forget to mark your UN/CEFACT XML Electronic Cost as Total (and Final if there are multiple Totals) in the EVM-CR.

Export File

Contract

- FY15 CMC- Manual
- FY15 COMMON MISSILE COMPART
- FY15 P&DSS
- FY15w/w FY15 PDSS TESTc
- FY16 PDSS**
- FY16 PDSSold
- LE08DEVECR
- LE08PRDECR
- LE09DEVECR

Period(s)

- FEB 16
- JAN 16**
- DEC 15

Export Name: FY16 PDSS

Format: XML

Export File: [Default] [Browse]

☐ Convert Export File to UN/CEFACT XML (Formats 1-5)

☐ Convert Export File to UN/CEFACT XML (Format 7)

UN/CEFACT Options

OK Cancel Options Rollup



What are Total and Component files?

Total

- Total files contain a **complete data report** for the entire Effort they are submitted against.
- Electronic Cost IPMR XML files delivered to the EVM-CR must be labeled by the submitter as Total/Final, using the “Mark as Final” designation.
- If multiple Electronic Cost IPMR XML files are delivered in a single submission, one must be labeled Total/Final manually by the submitter. Only Total/Final files will show published data.

Uploaded Files

Cost

	File Name	File Type	File Level	Source File Type	Mark as Final
	CLIN 0099 Death Star.xml	Electronic Cost	Total	IPMR XML, 9/30/2013 DEI	<input checked="" type="checkbox"/>
	TOTAL Death Star.xml	Electronic Cost	Total	IPMR XML, 9/30/2013 DEI	<input type="checkbox"/>

Component

- Component files contain a **subset of data** for the Effort they are submitted against.
- For example, a component-level file may contain only a single CLIN of data representing a portion of the total effort. Component files must be labeled “Component” by the submitter during upload using the dropdown, and marked as Final.

Upload

Unclassified Documents Only

Caution: The total size of each file must be less than 300 mb

File Comments

<Comments>

Component

My Contract/Effort has not started reporting yet. Why am I red for compliance?

					Mar-18			Apr-18			May-18		
Program	Contract	Contractor	Service	Effort	Cost	Schedule	CFSR	Cost	Schedule	CFSR	Cost	Schedule	CFSR
Death Star Program	N00001-00-0001	Rambo Systems	DOD	AT-AT	Red	Red		Yellow	Yellow				

Reporting ratings are based off CDRLs and written direction from the program office. When a contract is first established in the EVM-CR, the program office dictates start and stop dates for CDRL delivery. Programs are rated for compliance according to those dates. If your program is receiving red compliance ratings before you are ready to begin submitting, **notify your program office to authorize an updated start date.**

For example, in the above graphic, if your program is not intending to submit files to the EVM-CR until April 2018, but your program office delivered us a start date of January 2018, the system will read as non-compliant January through March.

Contractors are encouraged to reach out to the EVM-CR support team directly with questions.

What files do I need to deliver?

Contract Summary Data Views Reviewers & Submitters Received Submissions Contract Attachments **Reporting Stream** Comments Actions ▾ Links ▾

On the **Contract Detail** page, go to the **Reporting Stream*** tab to view your required EVM-CR deliverables.

ELECTRONIC COST

- IPMR Format 1-4 XML UN/CEFACT

HUMAN READABLE COST

- IPMR Format 1-4 in contractor format (PDF, Excel, etc)
- IPMR Format 5 in contractor format

FORMAT 6

- IPMR Format 6 XML UN/CEFACT
- Integrated Master Schedule

HUMAN READABLE COST

- IPMR Format 6 in contractor format
- Project, Primavera, Open Plan, etc.
- Integrated Master Schedule

FORMAT 7

- IPMR Format 7 XML UN/CEFACT
- Required annually per IPMR DID

HISTORY

- History XML
- Only for programs reporting according to old CPR DID

CFSR

- Contract Funds Status Report in contractor format (PDF, Excel, etc)
- No XML delivery for CFSR documents

*The Reporting Stream is based on the CDRLs on file from the program office.

Why can't I find my contract in Upload Home?

If you're assigned to a specific Program as a Submitter, and your contract is not listed for you on the Upload Home page to Start a New Submission on Effort:

- A. The effort has reached its End Date. Once a contract effort has reached the End Date as dictated by the Program Office, submitters will not be allowed to submit. Contact your program office POC and they can request to extend the reporting dates in the EVM-CR.
- B. The effort has not been established yet. It's the duty of the program office's to request a new contract setup in the EVM-CR. Once established, you will be listed as a Submitter upon program office request.

If you do not hold an active EVM-CR account, visit <http://cade.osd.mil/> and click the Request CADE Account link in the top right corner (CAC or DoD Approved PKI/Certificate required).

Call the EVM-CR help desk with questions: (253) 564-1979 Ex. 1

Report Date vs. Submission Date: What is the difference?

Report Date

Represents the As-of-Date of the data, and is the same date as Box 4.B (Report Period To) located on an IPMR Format 1. If your delivered file contains February month-end IPMR data, representing data from Feb 1st through Feb 28th 2016, then your Report Date in the EVM-CR should read 02/28/2016.

Report date is automatically set by the EVM-CR if your submission contains an Electronic Cost XML file. The system reads the Report Date reported in the XML file and tags the entire submission with that date.

If your submission does not contain an Electronic Cost XML file, the Submitter needs to manually set the Report Date. The Submitter should match the date from Box 4.B (Report Period To) of the IPMR Format 1.

Submission Date

Represents the date a Submitter uploaded the submission to the EVM-CR

Delivery on-time compliance is rated, per the contact CDRL on file, by calculating the number of calendar or working days between last month's accounting month-end and this month's submission. Files will be marked late (yellow) for compliance if their submission is uploaded after this window, as defined by the CDRL on file.